



Canterbury Shaker Village Rental Information

Canterbury Shaker Village is an ideal location for corporate retreats and meetings, non-profit functions, weddings, rehearsal dinners, and private parties. We offer a mix of rustic and authentic venues as well as a modern meeting space. A lawn overlooking a beautiful pond is available for outdoor ceremonies and events. A given event may “mix and match” buildings, hosting a meeting in one and moving to another for a reception or meal.

Hubbard Education Center

Availability: Daily, Year-round, 8am – 10pm

Daily rental rate: \$400; After 5pm: \$650

Nonprofit rate: \$250; After 5pm: \$400

Capacity: 100

Includes:

- 13 – 60” round tables (lightweight)
- 100 black chairs
- Wireless microphone and speaker system with Bluetooth capabilities
- Wifi access
- 6 – 6’ rectangular folding tables
- Restrooms on lower level
- Heated and air conditioned
- Handicap accessible



***Renter is responsible for set up** of tables and chairs in Education Center. Please plan time accordingly. CSV staff may be requested to set up for an additional charge. Renter must also return tables and chairs to appropriate storage when their event is finished.



The North Shop

Availability: Daily, May – mid-October, 8am – 10pm

Daily rental rate: \$400; After 5pm: \$650

Nonprofit rate: \$250; After 5pm: \$400

Capacity: 125

Includes:

- 20 – 6' rectangular, rustic tables
- 125 reproduction low-back Shaker chairs
- Bar area
- Space heaters may be available for cooler days & evenings



The Horse Barn

Availability: Daily, May – mid-October, 8am – 10pm

Daily rental rate: \$500; After 5pm: \$750

Nonprofit rate: \$350; After 5pm: \$500

Capacity: 140 Dinner on two levels

Includes:

- 2 barrel cocktail tables
- 12 – 4' reproduction maple tables
- 7 – 7' reproduction trestle tables
- 140 reproduction Shaker chairs
- Cooler
- Patio with additional seating
- 4 space heaters for cooler evenings



The Garden Barn

Availability: Daily, May – mid-October, 8am – 10pm

Daily rental rate: \$400; After 5pm: \$650

Nonprofit rate: \$250; After 5pm: \$400

Capacity: 100 for Cocktail Reception; 40 for seated meal; 75 classroom style seating

Includes:

- 2 – 8' rectangular, folding tables
- 1- 6' rectangular wood table
- Includes use of Garden Lawn (no tent)



Garden Lawn

Availability: Daily, May – mid-October, 8am – 10pm

Daily rental rate: \$1,000

Evening rental rate: \$1,200

Nonprofit rate: \$650; Evening \$750

Includes:

- Use of Garden Barn

***Tent rental and rental of tables, chairs, etc. is responsibility of renter.**



All Rentals include:

- Ample parking
- Tables and chairs (details for each venue listed above)
- Optional discounted admission and tour rates for guests



Please note: Linens are not provided. Renters are responsible for set-up and clean-up before and after the event. This includes table and chair set-up and breakdown in the Education Center.

Private tours may be arranged for \$10/person with a 20 person minimum (or a flat rate of \$200 for less than 20 people). Numbers must be finalized at least 2 weeks in advance.

Rental Policies & Guidelines

1. Renter or caterer must **remove all food and drink from the premises, bag trash neatly and deposit it in the designated dumpster. Trash containers and bags are provided. Renter must leave premises in the same condition as they found them.**
2. If caterer or bartender has not previously worked at the Village, they will be required to meet with the Village staff at least two weeks prior to the event. They will also be required to submit proof of insurance and any applicable food permits. All alcohol must be served by a caterer or insured bartending service. Clients must hire one of the Village's approved bartending companies. Please inquire for contacts. Clients may provide their own alcohol provided it is served by the caterer or bartending service. Guests may not self-serve or bring their own alcohol. It will be confiscated without compensation.
3. **Nothing may be hung on the walls, windows, window frames, or pillars** of the building during a rental without permission of the Village. All building surfaces must be left in the same condition as found.
4. **Renter is responsible for set up before the event and clean up after the event.** After the event, tables and chairs should be returned to where they were found.
5. Renters must **exercise discretion on volume of any music** played during the rental period and no music may be played while the Village is open to visitors. No amplified music may be played on the Village grounds after 11 pm.
6. Renters are responsible for the **orderly conduct of their guests**, and they shall comply with any and all direction and requests of the Village representative in charge of the event.



7. There shall be **no smoking, no lit candles, no fires, no propane, no pyrotechnics, wish lanterns, fire pits, and no open flame of any kind** in any area of the facility or on the grounds of the facility. Grills are permitted only if supervised by a professional caterer.
8. If alcohol is served, renter must hire a **licensed bartender** and provide the Village with a copy of their **liquor liability insurance certificate**.
9. As part of the rental contract, **renters are required to provide a credit card for security**. If clean-up conditions are not met or damages are done to the building, renter will be notified and an additional fee will be charged to the credit card. This includes removal of linens, dispose of garbage in the onsite dumpster, remove rental items, tables and chairs moved back to original location, and décor and personal items removed.
10. The Village will make reasonable efforts to provide indoor alternatives in the event of rain. The Village does not provide refunds on rental payments because of rain.
11. Guests are required to park in the parking lots on the west side of Shaker Road. Provision can be made for limited transportation of mobility-impaired guests into the Village.
12. Any event in the Village core (east side of Shaker Road) with 50 or more guests that concludes after dark requires a Canterbury police detail (\$60/hour) for safe crossing of the road to the parking lot. The Village will arrange the detail and the bill will be submitted to the renter for payment.
13. If there is a need for cancellation, the **Village must be notified during regular business hours at least 48 hours in advance** by calling the office at 603-783-9511 x205. The **50% deposit is non-refundable**; however, we will refund the remaining balance (if it has already been paid) as long as we are notified 48 hours in advance and during business hours. There will be a **\$25 fee charged if the renter would like to reschedule** their event, and the deposit can then be



applied to that later date.

14. A requested date may be held for no longer than 2 weeks without the return of the rental agreement and the 50% **non-refundable** deposit.
15. Balance of rental fee is due 2 weeks prior to event.

